



### **In-Office Procedures during COVID-19**

We are now seeing patients for exams and vision therapy in the office. We will continue to offer virtual vision therapy for those patients who don't wish to come into the office, but are not doing virtual exams at this time. For those patients coming into the office for exams or vision therapy, the following procedures will be in place to help keep you and our staff safe.

- We will adhere to all State of NJ and CDC protocols for medical office disinfection and staff PPE.
- Most equipment used with patients will be disinfected after every use, or patients will be asked to use hand sanitizer before and after for a few pieces of equipment.
- All of our staff will wear masks and we will ask parents and patients to do the same. If you don't have one, we will provide it.
- We have upgraded our air filtration system and have added additional HEPA room air filters in both VT rooms.
- We will do a temperature screening with all patients before they come into the office, and we ask that if anyone is sick in your household and COVID-19 has not been ruled out, that you not come into the office. If you or a family member has been exposed to someone who has been diagnosed with COVID-19, we also ask that you not come into the office.
- Our schedule will be spread out to minimize the number of patients in the office. We will ask you to wait outside or in your car until a staff member calls you or your child into the office. Siblings will also be asked to wait outside or in the car.
- For vision therapy please park on the side of the office, and we will use the side door into the VT rooms to make it easier to socially distance.
- For exams, please park in front of the building and a doctor or staff member will wave you in at your appointment time.
- For vision therapy revaluations, we'll ask you to come in the rear door. Staff will direct you.
- We will try to do post-VT discussion outside, or over the phone or video chat if we want to demo a new home VT procedure.
- VT appointments will be on the hour with a 15-minute gap between appointments to minimize contact with other patients and for disinfection.
- We will also institute social distancing as much as possible in our vision therapy rooms, with a maximum of 2 patients in the larger room and 1 patient in the smaller room.
- We will implement remote payment so that you will minimize time and contact with our front desk staff. All receipts will be emailed to you.

Thank you for trusting us with your vision care. Please contact us with any questions or concerns. We will stay safe together.

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